

VOLUNTEER OFFICER

SUPPORT IN THE DEVELOPMENT, RECRUITMENT AND CELEBRATION OF VOLUNTEERS
IN THE SOUTH REGION



KEY TASKS

- Fulfil the responsibilities outlined in this role description and adhere to the EN Code of Conduct of the Regional Management Board.
- Lead on the development of a regional volunteer strategy, ensuring it compliments and contributes to the England Netball volunteering strategy.
- Lead on the delivery of the Regional ONE Awards (volunteer celebration event) alongside EN staff, ensuring it adheres to regional and national event timelines.
- Lead on the recruitment of Netball South 'Centenary Champions' and act as a liaison with the EN Heritage Group for 2026 Centenary activities.
- Work with other members of the RMB to set SMART targets, collate data on progress made, and generate both internal and external reports for RMB and EN meetings and public interest.
- Chair and lead the Regional Volunteering TSG.
- Assist in the recruitment of volunteers for regional TSGs/working groups and the Regional Management Board where required.
- Act as a point of contact for current and potential volunteers within the region, identifying roles for volunteers that suit their skills, interest and availability.
- Provide support and guidance on volunteering to the Region's members, clubs and leagues where appropriate.
- Help to devise a Volunteering Pathway that nurtures the next generation of leaders in netball.
- Ensure that there are accessible and appropriate volunteering opportunities for all, regardless of previous volunteering experience.
- Support EN's and the Region's diversity and belonging objectives and help facilitate the growth of a diverse volunteer base that is reflective of the Region's demographic.
- Maintain a log with the details of active volunteers within the region, in compliance with GDPR.

KEY TASKS



- Work with EN staff to prepare a welcome pack for new volunteers that can be adapted for use at regional, county, league or club level.
- Work closely with the Communications TSG, Equality, Diversity & Inclusion working group, and the Young Volunteer working group, and provide support to all other TSGs where appropriate.
- Support the Regional Franchises in the recruitment of event volunteers.
- Recognise and reward volunteer dedication and success, and encourage the nomination of volunteers to local, regional and national awards.
- Challenge and work towards the elimination of any discrimination whether by reason of age, gender, gender reassignment, sexual orientation, marital status or civil partnership, nationality, ethnicity, religion or belief, ability or disability, pregnancy, maternity and encourage equal opportunities in all aspects of netball.
- Act as an ambassador and advocate for netball and the region.

DESIRABLE KNOWLEDGE AND SKILLS

- Strong leadership and people management skills.
- Strong interpersonal and communication skills.
- Ability to be flexible and work with volunteers from diverse backgrounds to build and maintain effective networks.
- Sound understanding and knowledge of netball.
- An awareness of the national, regional and county netball structures.
- Personal experience volunteering at a netball club, league, county, regional or national level.
- Sound understanding of the variety of volunteering roles available within netball.
- Knowledge or experience of volunteer development.

- Knowledge of the wider sporting landscape, sport volunteering initiatives and relevant organisations.
- Take an interest in and respect the viewpoints of others.
- Good IT skills (including Microsoft Word, Excel and Powerpoint).
- Access to email and telephone.
- Be, or be willing to become a member of England Netball.