



RMB MEETING 01092020 ZOOM 7PM FINAL

ATTENDEES:	JULIE TUCKER -JT (C), TONI BRUNSDON-TB (VC), JAN JOHNSON -JJ1(GM), JULIE ARNOLD -JA (GM), SARAH FEAST – SF (GM), PHYLLIS AVERY MBE –PA (P), ANNETTE ALLANSON – AA (GM), JANE JEWELL – JJ2 (GM), CAROLYN DAVIES – CD(GM), SHELLEY AUSTIN – SA (GM), CHRISTINA BERENGER – CB(GM), LUCY FARRELL – LF (RC)	KEY: (C) CHAIR,(VC) = VICE CHAIR, (GM) = GENERAL MEMBER, (PM) =PARTNERSHIP MANAGER ,(RC) =REGIONAL COORDINATOR, (P) = PRESIDENT, (RMB) = REGIONAL MANAGEMENT BOARD, TSG =(TECHNICAL SUPPORT GROUP), (NS) = NETBALL SOUTH, (EN) = ENGLAND NETBALL
APOLOGIES:	SCOTT CONNORS-SC (T), AMY STEWART-AS(PM)	
CONFLICTS OF INTEREST:	DETAILS: NONE DECLARED	ACTION TAKEN: NO ACTION NEEDED

NAME	TITLE	FUNCTION/TSG GROUP
PHYLLIS AVERY -PA	PRESIDENT	GOVERNANCE
JULIE TUCKER -JT	CHAIR	STRATEGY,GOVERNANCE, FINANCE
TONI BRUNSON-TB	VICE CHAIR	STRATEGY,GOVERNANCE ,FINANCE
SCOTT CONNORS-SC	TREASURER	FINANCE
JAN JOHNSON-JJ1	COMPETITION DIRECTOR	COMPETITION
SARAH FEAST -SF	PERFORMANCE DIRECTOR	PERFORMANCE
JULIE ARNOLD-JA	OFFICIATING DIRECTOR	OFFICIATING
CAROLYN DAVIES-CD	DISCIPLINARY LEAD OFFICER	GOVERNANCE
CHRISTINA BERENGER-CB	COVID LEAD OFFICER	GOVERNANCE
ANNETTE ALLANSON-AA	BOARD DIRECTOR	TBC

SHELLEY AUSTIN-SA	BOARD DIRECTOR	TBC
JANE JEWELL-JJ2	BOARD DIRECTOR	TBC
NON BOARD TSG GROUP MEMBERS:		
CHRIS GRAINGER	COMPETITIONS OFFICER - HAMPSHIRE	COMPETITION
JO COKER	COMPETITIONS OFFICER - HAMPSHIRE	COMPETITION
KATE MILLER	COMPETITIONS OFFICER - SUSSEX	COMPETITION
JENNY POORE	OFFICIATING OFFICER - BERKSHIRE	OFFICIATING
JULIE WILKS	OFFICIATING OFFICER - SUSSEX	OFFICIATING
TRACY STUBBS	OFFICIATING OFFICER - HAMPSHIRE	OFFICIATING
SARAH CLIFFORD	OFFICIATING OFFICER - HAMPSHIRE	OFFICIATING

CONFIDENTIAL

ITEM	AGENDA ITEM	MAIN POINTS:	ACTIONS FROM AGENDA ITEM:	ASSIGNED TO:	DUE BY/FINISHED BY:
1	INTRODUCTIONS	<p>JT welcomed the board; all gave a brief intro on themselves to break the ice and why they wanted to be involved.</p> <p>JT outlined how she would like the new team to work and collaborate together, have fun doing it and everyone having a clear purpose and contributing to one of the FUNCTIONS (see proposed slide); she also highlighted the need to work collaboratively with our COUNTIES to ensure we all supported each other and they felt they had a say rather than them and us.</p>	<p>1.Set monthly meetings with RMB</p> <p>2.Set meetings with County Chairs and RMB</p> <p>3.Circulate draft ACCOUNTABILITY CHART by FUNCTION and</p> <p>4. Review strategic plan with FUNCTIONS and COUNTIES.</p>	<p>JT/LF</p> <p>JT/LF</p> <p>JT</p> <p>JT/TB & Function Directors</p>	<p>4/9/2020</p> <p>11/9/2020</p> <p>4/9/2020</p> <p>30/9/2020</p>

		<p>JT asked the team to draw a line under recent events (AGM) or perceptions on people and support and help each other going forward and focus on us all having common ground in the LOVE OF THE SPORT and highlighted she was passionate about netball south and making us the best at what we do.</p> <p>JT asked for commitment to regular meetings – JJ1 proposed monthly RMB meetings in light of the constantly changing environment due to Covid.</p> <p>JT stated aim was for meeting minutes and actions to be out within 48 hours of meeting as a standard.</p> <p>JT proposed a revamp of the minutes and reports focusing on a KPI approach with bulleted highlights for each function.</p> <p>JT advised she and TB were reviewing the netball south strategic plan and ALL DOCUMENTS (policies and procedures) and would work with the FUNCTIONS and COUNTIES to revamp.</p>	5. Review GOVERNANCE DOCUMENTS PROJECT	PA/TB & Function Directors	31/12/2020
2	AGM	<p>JT acknowledged the process hadn't gone as well as it should and the RMB should not be afraid to be accountable and put their hand up to say "we could do better" next time.</p> <p>The RMB had produced a draft of an AGM lessons learnt document which will be circulated to the COUNTY CHAIRS and EN.</p>	<p>6. Circulate the Lessons Learnt Doc for comment back by 4/9 from RMB- then issue final doc.</p> <p>7. Issue doc to COUNTY CHAIRS AND EN.</p>	<p>JT</p> <p>JT</p>	<p>3/9/2020 & 7/9/2020</p> <p>10/9/2020</p>

		JT took the Board through the document and explained the points and confirmed all action points (end column) would be looked at and remedied for the future.	8. Review action points and propose solutions to RMB.	PA/TB	31/10/2020
3	EN GUIDANCE	JT asked if RMB felt NS should be doing more to guide on the latest EN guidance stage 4a. SF stated she felt people in region were being supportive of one another and the accountability to make sure things were in place rested with the relevant entity, i.e. league club county etc.	9. Ask COUNTY CHAIRS to ensure all entities i.e. CLUBS & LEAGUES as a minimum were aware of: COVID OFFICER RISK ASSESSMENT RISK MITIGATION PLAN READ RETURN TO NETBALL DOCUMENT	JT	8/9/2020
4	BOARD AND STRATEGIC PLAN	JT explained how she would propose the BOARD structures itself so that everyone is working as part of a FUNCTION within a TSG group using their skill sets; with the caveat that we need to spread ourselves out and not be afraid to enhance the groups with NON BOARD MEMBERS with the required skillset (example given of SAATCHI and marketing). JT outlined the headline functions of an ACCOUNTABILITY CHART with the concept of a TSG supporting each. PA, CD and CB raised queries on specifics and where they would sit i.e. Health & Safety, DISCIPLINARY, COVID etc. It was agreed that GOVERNANCE may have a subsection. JT advised that with TB and the FUNCTIONAL heads, the current STRATEGIC plan was being reviewed and			

		would be circulated alongside a proposed new set of ideas for review at a future RMB.			
5	CURRENT VACANCIES	<p>CB and CD offered to take on the role of COVID OFFICER and DISCIPLINARY SECRETARY respectively and this was agreed by the RMB.</p> <p>JT to progress TREASURER application. Concern raised that SC was in post until end of SEPTEMBER and would then possibly transfer bank account to EN in "TRUST"-this is not correct as it's a separate stand-alone entity. It was agreed JT or TB would step in as interim, but insisted that neither would have processing and authorisation of payments to ensure segregation of duties until the new treasurer was in post.</p>	<p>10. Set up meeting and update RMB at next meeting on the role and requirements of the RMB (i.e. there needs to be cross functional tie ups with other functions affected i.e. COMPETITION AND OFFICIATING AND GOVERNANCE).</p> <p>10a. Ensure JD exists for both roles as part of GOVERNANCE review.</p> <p>10b. Register officer roles on ENGAGE and claim back via NS</p> <p>11. Treasurer application to be promoted.</p> <p>12. Meeting with SC and agree handover process.</p>	<p>CB/CD</p> <p>PA/CB/CD</p> <p>CB/CD</p> <p>JT/LF</p> <p>JT/SC</p>	<p>20/9/2020</p> <p>20/9/2020</p> <p>20/9/2020</p> <p>10/9/2020</p> <p>12/9/2020</p>
6	AOB	<p>Competitions update- JJ1 outlined the current thoughts on the return to Competition.</p> <p>JT asked RMB to remember they are wearing separate hats when on the RMB and need to observe confidentiality where it is needed.</p>	<p>13. Propose the Competition schedule and regulations to the RMB</p>	<p>JJ1</p>	<p>30/9/2020</p>

		<p>JT also asked the RMB to help get the right message out about our RMB and what we are trying to do, to dispel the myths and rumour mongering.</p> <p>Meeting closed – next meeting provisionally Monday 5th October 7pm ZOOM</p>			
		<p><u>CARRY OVER ACTIONS FROM PREVIOUS RMB MEETINGS</u></p>			
<p>RMB ORIGINAL DATE</p>	<p>REVISED COMPLETION DATE</p>	<p>REASONS FOR CARRY OVER:</p>	<p>ACTIONS FROM PREVIOUS AGENDA ITEM:</p>	<p>ASSIGNED TO:</p>	<p>ORIGINALLY DUE BY/FINISHED BY:</p>

CONFIDENTIAL