

## Netball South

### Minutes and Actions

<b>Attendees:</b>	Carol Williams (CW) Phyllis Avery MBE (PA) Stephen Ford (SFord) Julie Tucker (JT) Julie Arnold (JA)	Jan Johnson (JJ) Sarah Feast (SF) Matt Clifford (MC) Kelly Hartney (KH) Emma Thomson (ET) - EN	
<b>Apologies:</b>	Toni Ann Brunsdon (TB), Estelle Ball (EB)		
<b>Date:</b>	Tuesday 6 <sup>th</sup> February 2018		
<b>Venue:</b>	The Village Hotel, Farnborough		
<b>Subject:</b>	RMB Meeting		
<b>Distribution:</b>	Attendees and apologies		
<b>Item</b>	<b>Description/Action</b>	<b>To be actioned by</b>	<b>Target date</b>
1	Six elected members present so the meeting starts.  <b>Conflicts of Interest</b> SF – Superleague CW – Hampshire committee – funding request MC – Storm announcing and works for an event company - GGA		
2	<b>Minutes of Previous Meeting</b> Amendments to minutes to be made as discussed and to be published on the website.  <b><i>SFord arrives at the meeting at 17:23</i></b>	ET	ASAP
3	<b>Actions from Previous Minutes</b> Match replayed from Hampshire dispute. Meeting with Reading Rockets on hold due to changes within performance and the release of the County & Satellite Review. Code of conduct forms from the OTSG given to ET.		
4	<b>Academies &amp; Satellites</b> CW started the discussion by bringing attention to the review and the FAQ responses from EN.  JT stated that there is good clarity of U15s and below but the new borders mean that players and franchises are driven by geography. There is a lack of standardisation of franchises where some are charging more than others.  SF is disappointed by the freedom of choice taken from players. If they don't get into one of the franchises then they cannot trial for another. This may impact the overall number of girls and may mean losing some talented individuals due to the numbers game. Need to align with the calendar by the new talent management group.		

	<p>JT explained that the Storm trials last year had no real plan or organisation on the day.</p> <p>JJ highlighted the need for franchises to be given guidelines.</p> <p><b><i>KH arrives at the meeting at 17:30</i></b></p> <p>JT said it will encourage a bigger competition structure for U21s and below. The South need to embrace it as there are over 24 athletes in hubs at the moment.</p> <p>SFord found the geography strange as Bucks is now put with Wasps. SFord has limited confidence in the coaching with EN setting the principles without our input. The U13s &amp; U15s need to be aligned nationally.</p> <p>JT suggested the need to expand NSL level and to take power away from the superleague to give opportunities to players. The country lacks competition structure alongside development.</p> <p>SF agreed that U15s should be aligned but after that they should be able to go anywhere. From a duty of care perspective, it is not always best to send them to the nearest franchise.</p> <p>CW summarised the review. Pulse was missed off the list.</p> <p>ET to send out the county &amp; satellite review FAQ response document from EN to the board.</p> <p>PA suggested that the board members who are invited to meetings as County Reps should be ready to nominate for the TMG and to become actively involved.</p> <p>JT stated that we don't have people on the board from each county so how will we know what's going on. What is the role of the region?</p> <p>If a south franchise has a meeting, the RMB wants to know that the counties in the south are invited and attend. The performance lead should be invited to the franchise's first meeting.</p> <p>CW asked who is attending the Friday meeting. SF is going on behalf of Berkshire, JT is going on behalf of the RMB in the capacity of performance lead, PA will also be attending, Pete Carter is going on behalf of Sussex and Chris Granger on behalf of Hampshire. CW can no longer attend and sends her apologies.</p>	ET	07/02/18
5	<p><u>Governance</u> EN set the RMB a task to complete a governance review health check. EN are producing guidance documents for counties and regions.</p>		

	<p>MC has the EN skills audit which needs to be completed by the RMB members. MC to send this out.</p> <p>CW explained that all the region and county boards have to have Tier 1 governance. The board needs written procedures for everything, focusing firstly on the high risk areas. The board should be following the CC8 principles.</p> <p>CW allocated to all members actions to take and processes to write up. Each member needs to write up what they do on the board.</p> <p>PA and CW highlighted that there has been a lack of financial reports at the RMB meetings. KH to make sure she brings a report to the next meeting. CW explained that the account balance needs to be looked at as Netball South are a not for profit organisation. PA put forward the idea of bringing back budgets for the TSGs and explained that there is a lot of money on deposit due to the South saving up to bid for a franchise.</p> <p>CW said that the board needs a document explaining what the members get for their regional affiliation fee. All RMB members to send ET what they think the members are getting. The counties will need to do the same.</p> <p>MC to work with ET to get the website up to date.</p> <p>Question asked as to why there have been so few bursary applications. CW explained that the bursaries are looked into and considered based on what they can give back to the region and not just focusing on money or those looking to achieve a level 3 coaching standard.</p> <p>CW stated that the south should draw up their own 3 year strategic plan. Action for the whole board to put forward what needs to go into the plan by mid-March.</p> <p>ET to get the EN statistics and number of coaches in the South, their levels &amp; what county.</p> <p>Ideas of who to encourage to apply to join the board. Some members coming to the end of being on the board – limit of 9 years.</p>	<p>MC</p> <p>ALL</p> <p>KH</p> <p>ALL</p> <p>MC &amp; ET</p> <p>ALL</p> <p>ET</p>	<p>ASAP</p> <p>ASAP</p> <p>28/03/18</p> <p>ASAP</p> <p>ASAP</p> <p>Mid-March</p> <p>ASAP</p>
6	<p><b>Reports</b> <u>Chair's Report</u> Make the Game live is being advertised. If the region want to do something similar for C &amp; B officiating - contact Gary Burgess. Same for coaching. Contact Sian Foley for a Coaching Make the Game Live event. EN control it and deliver it but Netball South could use regional money to make it free for participants this year.</p>	<p>JA</p> <p>SFord</p>	<p>ASAP</p> <p>ASAP</p>

	<p>If the World Cup Legacy Plan works then there should be more interest in joining committees. The board needs to be proactive in encouraging people to join.</p> <p><u>Officiating Report</u> JA announced that there are some pre-assessments this Sunday and B assessments the following Sunday. The Regional Schools went very well and JA and CW would like to say thank you to the TSGs for their hard work and the other volunteers for their input on the day.</p> <p><u>Competitions Report</u> JJ stated that the subject of rearranging fixtures will be something discussed at the Club Forum on February 27<sup>th</sup>. Board members to attend if they can. JJ to send out relevant information to the board from the CTSG meeting.</p> <p>CW started a discussion about Guernsey in the regional league. Players are not covered by insurance when they travel over there. There have been delays and travel issues with Guernsey travelling over to the mainland. The board need to consider what support can be given both to Guernsey and their opponents.</p>	JJ	ASAP
7	<p><u>Goalden Globes</u> Date confirmed as Friday 13<sup>th</sup> July 2018.</p> <p>ET to book The Village Hotel, Farnborough.</p> <p>MC needs to setup a subgroup to help with the event.</p> <p>ET to chase EN for GGA guidelines, deadlines and paperwork.</p> <p>League awards to be done at the GGA.</p>	ET MC ET	ASAP ASAP ASAP
8	<p><u>Disciplinary Role</u> The South region have concerns over the disciplinary process, training of people to carry out this disciplinary process &amp; requirements for more training. CW wants to look at succession planning for the role of disciplinary secretary.</p>		
9	<p><u>Super League &amp; Regional League match priority</u> Franchises name the whole squad prior to a match and not only those who are playing. Matches are being rearranged but the CTSG are struggling to find enough reserve dates. All in hand.</p>		
10	<p><u>Working with County Committees</u> CW highlighted that better links are needed with some of the counties and suggested another Chairs meeting with the</p>		

	<p>counties for the governance and strategic plan. CW is going to ask to attend county &amp; league meetings. Board supports CW decisions on approaching the counties.</p>		
11	<p><u>Funding for Testlands Hub Sports Hall, Hampshire</u> CW provided the board with the email received by the Hampshire &amp; Southampton Netball Association requesting funding for the Testlands Hub sports hall floor replacement.</p> <p>MC brings to attention that some Southampton members are not affiliated to EN. It is questioned that if only regional league matches are being played there, how does it benefit the region?</p> <p>The RMB are unsure if capital funding has been given out before. The Board need to look back on what they have done in the past.</p> <p><b><i>SFord left the meeting at 19:00</i></b></p> <p>JT suggested to find out if they have applied for funding elsewhere prior to asking the board.</p> <p>PA to draft a policy on capital funding.</p> <p>ET to draft up a response to the enquiry explaining that the board will be looking at what has previously been funded and for them to confirm what other funding they have applied for.</p>	<p>PA</p> <p>ET</p>	<p>ASAP</p> <p>ASAP</p>
12	<p><u>AOB</u> MC informed the board about the new South RMB email addresses that will be set up and checks which positions need them. MC to set up these email addresses.</p> <p>JT explained to the board about the development opportunity the company she works for are working with. It involves the use of headsets in a sports hall by coaches for focus and development.</p> <p>JJ checked with the board who will be attending the Club Forum 27<sup>th</sup> February. CW sends her apologies. JJ explains that decisions at the forum will come back to the RMB for approval. JJ will be putting forward at the forum to introduce a transfer window midseason for players who want to change clubs.</p> <p>JJ confirmed the Entry Tournament dates: 2<sup>nd</sup> &amp; 3<sup>rd</sup> June at Kingsmead.</p> <p>ET to reply to Lyndon (EN) that the dispute case is closed.</p> <p>ET to send MC the South RMB expense form template.</p> <p>JA gives her apologies for the next meeting.</p>	<p>MC</p> <p>ET</p> <p>ET</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p>

	Meeting closes at 19:31		
13	<u>Date of Next RMB Meeting</u> Wednesday 28 <sup>th</sup> March 2018, 5pm-7:30pm at The Village Hotel, Farnborough		

Date: .....

Approved and signed: .....

(Chair)

Action	Date	Complete Y/N
ET - Amendments to minutes to be made as discussed and to be published on the website.	ASAP	Y
ET - Send out the county & satellite review FAQ response document from EN to the board	07/02/2018	Y
MC – send out skills audit to the board	ASAP	
ALL - Each member to write up what they do on the board.	ASAP	
KH - Bring a financial report to the next meeting.	28/03/18	
ALL - send ET what they think the members are getting from the regional affiliation fee.	ASAP	
MC & ET – work together to get the website up to date	ASAP	
ALL - Put forward what needs to go into the strategic plan.	Mid-March	
ET – get the EN statistics and number of coaches in the South, their levels & what county.	ASAP	Y
JA – contact Gary Burgess if want Make The Game live for C & B officiating	ASAP	Y
SFord - contact Sian Foley if want Make The Game live for coaching	ASAP	
JJ - send out relevant information from the CTSG meeting to the board, Guernsey and to all other clubs	ASAP	Y
ET - book The Village Hotel, Farnborough for GGA	ASAP	Y
MC - setup a subgroup to help with the GGA event.	ASAP	Y
ET - ask EN for GGA guidelines and deadlines	ASAP	Y
PA - draft a policy on capital funding	ASAP	Y
ET - draft a response to the Hampshire funding enquiry.	ASAP	Y
MC – set up the Netball South email addresses	ASAP	Y
ET - reply to EN safeguarding that dispute case is closed	ASAP	Y
ET - send MC the South RMB expense form template	ASAP	Y