

## Netball South

### Minutes and Actions

<b>Attendees:</b>	Carol Williams (CW) Phyllis Avery MBE (PA) Sally Carns (SC)	Sarah Feast (SF) Julie Arnold (JA) Toni Brunsdon (TB) Jan Johnson (JJ)	
<b>Apologies:</b>	Julie Tucker (JT), Matt Clifford (MC), Estelle Ball (EB), Kelly Hartney (KH) New RCO starting 26 <sup>th</sup> November 2018- Lucy Farrel-(LF)		
<b>Date:</b>	Friday 9 <sup>th</sup> November 2018		
<b>Venue:</b>	The Village Hotel, Farnborough		
<b>Subject:</b>	RMB Meeting		
<b>Distribution:</b>	Attendees and apologies		
Item	Description/Action	To be actioned by	Target date
1	<u>Apologies</u> Julie Tucker, Matt Clifford and Estelle Ball		
2	<u>Conflicts of Interest</u> None		
3	<u>Minutes of last Meeting</u> Approved other than the two points below.		
4	<u>Actions from Minutes</u> Road to Liverpool videos and presentations – Are these allowed to be shared wider with the regions and members? ET to check with EN. JJ has had no response on Insurance cover for travel to Guernsey - copied in Vicki and Liam in EN. SC to chase.	ET  SC	15/11/18  12/11/18
5	<u>Regional Strategic Planning Update</u>  CW to have conference call with Martin - new EN Governance Manager and clarify if the EN Strategic plan is available. All RMB discussed and agreed to look at individual areas and feedback to CW by 10/12/18. LF to reformat the document to have separate sheets for each section	ALL  LF	10/12/18  20/12/18
6	<u>RMB Reports</u>  <b>Chair</b>  No advancement since last meeting. Next Chair's meeting is at the end of November. PA attending in place of CW. PA to send minutes and notes to Board following meeting.  Wavell League is considering un-affiliating to EN relating to insurance issues. This is the largest league in the area. CW and Emily St John (ESJ PM Lead) attended a meeting on Friday 2 <sup>nd</sup> November 2018 and discussed how to minimise the	PA	

	<p>risk by looking at individual cases and insurance benefits. This will have an effect on the Hampshire and South region financial aspects. JA to discuss with sub group as to whether to use the unaffiliated leagues for umpire assessment.</p> <p>CW clarified that the query on the costs of the financial case and passed on Joanne Adam's response. The matter has now been closed by the South RMB.</p> <p><b>OTSG Report</b></p> <p>Rachel Tanner was not included on JA report as TO for Uganda series.</p> <p>OTSG have been active with securing CPD opportunities with Storm, Stars and Pulse.</p> <p><b>Performance and Coaching</b></p> <p>JT contacted some coaches to pilot a CPD programme discussed at October 6th meeting.</p> <p>Meeting set with various partners re: Walking Netball for November.</p> <p>JT has requested contacts for all franchise performance management boards. SF queried the need for this as RMB point of contact. Agreed that this sits with County representation.</p> <p><b>CTSG Report</b></p> <p><i>Wish list</i>- Board agreed it was not unreasonable for the requests but wanted to see what we had first. Also agreed black with coloured writing rather than the suggested orange.</p> <p>EN South branded polo shirts and gilets - £320 total cost (2 shirts and 1 gilet per person). Potentially for other members of the RMB and working groups. AGREED once we have current inventory.</p> <p>Event shelter/Gazebo £170-£400. If purchased - East Grinstead storage agreed. AGREED</p> <p>PA system (CW raised issue that previous one went missing and storage was an issue) Pricing £80-£500. Currently renting for 3 tournaments a year. –To be priced</p> <p>Electronic air horn £65 - AGREED</p> <p>Netball South Feather flags - NOT AGREED</p>	<p>CW/JA</p> <p>JJ</p>	
7	<p><u>Funding Applications</u></p> <p>Hardship fund request from Sussex for travel to Surrey Storm. SC to direct to forms. SC to get NDO to check finance support</p>	<p>SC</p>	<p>12/11/18</p>

	given by County and to liaise with Stacey Boxall and CW. Board agreed to support with costs.		
8	<u>GDPR</u> Board agreed that GDPR guidelines should be in the format that it is written (3 <sup>rd</sup> Person).  New version of GDPR guidelines to be added to the South Website – TB to discuss with LF on upload first/second week in December.	TB/LF	15/12/18
9	<u>Volunteers</u> Move to next meeting.  Recruitment for RMB vacant positions needs releasing with a communication and marketing focus. Vacant Vice Chair/ Marketing Comms/ Coaching Lead. Adverts needed.	SC	16/11/18
10	<u>AOB</u> South Region GGA to be planned for last week April/ first week May as the National GGA are earlier due to the NWC2019.  Discussion around attendance at Road to Liverpool conference in January at the Copperbox. No RMB Member present can attend. ET to check if JT can attend and forward email.  <u>Franchises County territories confirmed as:</u> Surrey Storm- Berkshire/ Hampshire/ Sussex/ IOW/ Guernsey Wasps- North and South Bucks/ Oxfordshire  LF starting 26 <sup>th</sup> November- Can anyone spend time with her in her second week from the RMB?  CW has had request from E&T to meet and discuss workforce. JA and CW to arrange.	LF and CW  ET  ALL  CW/JA	TBC once LF Starts  ASAP
11	<u>Next Meeting</u> Tuesday 22 <sup>nd</sup> January 2019, 6pm start at the Village Hotel, Farnborough.		

Date:

.....

Approved and signed:

.....

(Chair)

<b>Action</b>	<b>Date</b>	<b>Complete Y/N</b>
Set next 3 meeting dates early March/ end May/ AGM (1 <sup>st</sup> week in June)	LF 2012/18	
Send Road to Liverpool Conference email from Carly Beech to JT if she wants to attend	SC/ET 20/11/18	
Send Regional Chair's meeting notes to board following next meeting at end of November	PA 10/12/18	
Discuss whether officials should be assessed at non-affiliated leagues @ next officials meeting	JA Next meeting date	
Hardship forms to be sent to athlete in Sussex requesting forms as Board would like to support, (forms on website)	SC 12/11/18	Y
GDPR new version documents to be added to the website	TB/LF 15/12/18	
Check if any South clothing in South office	SC 30/11/18	
Job descriptions for vacant positions needed	SC 17/11/18	
Is insurance covered by EN for travel to Guernsey- JJ has chased Liam and Vicki in EN	SC 12/11/18	Email sent
Format Regional Strategic plan as per above	LF 20/12/18	
All RMB Members to feedback on individual sections of plan	ALL 10/12/18	