



ACADEMY HEAD COACH JOB DESCRIPTION

Main Responsibility: To plan, lead and deliver a well-balanced and co-ordinated programme using the England Netball coaching syllabus as outlined in the coach resource 'The Game Plan'.

Duties:

1. Plan, prepare, deliver and review all training sessions, following the England Netball coaching syllabus as outlined in the coach resource 'The Game Plan'
2. Create a professional Performance environment within the Academy by setting and modelling high standards and behaviours and ensure all those taking part are properly guided and supervised.
3. Act in accordance to the Codes of Conduct of the County Netball Association, representing the County, not individual clubs, at all times.
4. Allow observation at sessions
5. Provide a lead and support the Academy Assistant Coach.
6. Attend any related Academy events such as County and Satellite Match Days and Tri-Regional Days.
7. Carry out pre-activity checks at the start of each session to ensure the venue, equipment and activity are safe and free of hazards.
8. Wear County specific or neutral kit/clothing.
9. Ensure any required administration is completed, including records of attendance, player emergency contacts and where applicable Accident/Incident Record Forms.
10. Liaise with the Performance Pathway Coach and Regional Head Scout regarding nominations for Regional Performance Programme Screening events and activities.
11. Undertake relevant training courses as appropriate, particularly England Netball Technical Skills Workshops
12. Ensure the sessions are delivered in accordance with England Netball's Safeguarding Policy.
13. Attend Hampshire Performance meetings as scheduled.
14. Attend and help to select at the Hampshire County Festival.
15. The expectation is that you will lead at least one Development session during the 2018-19 session (pending personal commitments)

Academy Head Coach Person Specification

Qualifications, knowledge and experience	Essential(E) /Desirable(D)	Seen at application(A)/ interview(I)
Minimum Level 2 EN/UKCC Coaching Qualification	E	A
Current 'Safeguarding and Protecting Children' Certificate	E	A
Current 'First Aid' Qualification	E	A
Attendance of CPD Workshops (i.e. EN Technical Skills)	E	A
Experience of working with potential athletes	E	A/I
Experience of planning, preparing, delivering and reviewing coaching sessions	E	A/I



ACADEMY ASSISTANT COACH JOB DESCRIPTION

Main Responsibility:

To assist in planning and delivering a well balanced and co-ordinated programme using the England Netball coaching syllabus as outlined in the coach resource 'The Game Plan'

Duties:

1. Attend training sessions and any related Academy events.
2. Support the Head Coach in delivering training session and athlete education sessions, using the England Netball coaching syllabus as outlined in the coach resource 'The Game Plan'.
3. Act in accordance to the Codes of Conduct of the County Netball Association, representing the County, not individual clubs, at all times.
4. Contribute to a professional, friendly atmosphere ensuring all those taking part are properly guided and supervised.
5. Carry out pre-activity checks at the start of each session to ensure the venue, equipment and activity are safe and free of hazards.
6. Ensure any required administration is completed, including records of attendance, player emergency contacts and where applicable Accident/Incident Record Forms.
7. Undertake relevant training courses as appropriate.
8. Wear County specific or neutral kit/clothing.
9. Inform the Head Coach well in advance if exceptional circumstances arise and you cannot attend training or other necessary event.
10. Ensure the sessions are delivered in accordance with England Netball's Safeguarding Policy.
11. Attend Hampshire Performance meetings as scheduled.
12. Attend and help to select at the Hampshire County Festival.
13. The expectation is that you will lead/assist at least one Development session during the 2018-19 session (pending personal commitments)

Academy Assistant Coach Person Specification

Qualifications, knowledge and experience	Essential(E) /Desirable(D)	Seen at application(A)/ interview(I)
Minimum Level 1 EN/UKCC Coaching Qualification	E	A
Current 'Safeguarding and Protecting Children' Certificate	E	A
Attendance of CPD Workshops (i.e. EN Technical Skills)	E	A
Experience of working with potential athletes	D	A/I
Experience of supporting the delivery of coaching sessions	D	A/I



HAMPSHIRE NETBALL ACADEMY PROGRAMME 2018 - 2019

COUNTY ACADEMY / SATELLITE COACH APPLICATION FORM

Important: These positions involve contact with young people and will be subject to DBS disclosure

POSITION/S APPLIED FOR <i>(Please circle)</i>	1 County Academy Head Coach	3 Satellite Academy Head Coach
	2 County Academy Assistant Coach	4 Satellite Academy Assistant Coach
(I DO NOT wish to be considered for – 1 2 3 4)		

A Curriculum Vitae **may** accompany this form but cannot replace it. Please complete all parts clearly and return to

CHRIS GRANGER (HNA CHAIR)
no1chrisg@aol.com

PART A – PERSONAL DETAILS		
Surname	Forenames	
Home Address		
Postcode	Contact Email Address	
Mobile phone number	Home phone number	
PART B – RELEVANT QUALIFICATIONS/AWARDS – Please list		
Date Qualified	Qualification Attained	Awarding body
PART C – CONTINUED PROFESSIONAL DEVELOPMENT – List details of any relevant CPD courses/workshops etc that you have attended in the last 4 years		

Date	
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PART D – FURTHER INFORMATION – *In support of your application please provide the following additional information*

- 1. Your coaching experience and current coaching roles**
- 2. Outline your reasons for applying for this role**
- 3. Detail your achievements within coaching**

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PART E - VERIFICATION AND REFERENCES - *Please give the names, addresses and status of two character referees. These should not be relations.*

Name Job title Address Telephone number	Name Job title Address Telephone number
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PART F – SELF EMPLOYMENT

Are you currently Self Employed? but income declared on end of year tax return as agreed with HMRC

Note; All successful candidates will be required to register as Self Employed with HM Revenue and Customs and declare all earnings.

PART G – HEALTH

Applications from all candidates are welcomed and the association will make every effort to ensure a fair selection process.

Are you in good health?

Please give details of any health / disability issues which may be relevant to this position.

PART H - LEGAL PROCEEDINGS

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Have you any previous convictions for a criminal offence or are any legal proceedings pending?

If Yes please give details on a separate sheet

Please note that failure to disclose any criminal conviction will disqualify a candidate from the appointment and, if appointed, may render the individual liable to immediate dismissal without notice.

DECLARATION

I declare to the best of my knowledge and belief, all particulars I have given are complete and true. I understand that any false declaration or misleading statement or a significant omission may disqualify me from employment and render me liable to dismissal. I understand that any job offer is subject to references, a probationary period and, if the organisation believes it appropriate, a medical report, all of which must be deemed satisfactory. I understand that in order to carry out a coaching role I will need to register as Self Employed with HM Revenue and Customs and declare all earnings.

Signed:

Print name:

Date:

In this role you will be Self Employed, therefore you will need to inform HMRC that you are self-employed to ensure you pay tax/NI correctly

Your affiliation to England Netball will cover you whilst coaching for HNA academies.