



## RMB MEETING 01.02.2021 ZOOM 8PM

<b>ATTENDEES:</b>	JULIE TUCKER -JT (C), TONI BRUNSDON-TB (VC), JAN JOHNSON -JJ1(GM), JULIE ARNOLD -JA (GM), SARAH FEAST – SF (GM), PHYLLIS AVERY MBE –PA (P), ANNETTE ALLANSON – AA (GM),), CAROLYN DAVIES – CD(GM), SHELLEY AUSTIN – SA (GM), CHRISTINA BERENGER – CB(GM), JO COKER – JC (FD) LUCY FARRELL – LF	KEY: (C) CHAIR,(VC) = VICE CHAIR, (GM) = GENERAL MEMBER, (PM) =PARTNERSHIP MANAGER ,(RC) =REGIONAL COORDINATOR, (P) = PRESIDENT, (RMB) = REGIONAL MANAGEMENT BOARD, TSG =(TECHNICAL SUPPORT GROUP), (NS) = NETBALL SOUTH, (EN) = ENGLAND NETBALL
<b>APOLOGIES:</b>	AMY STEWART – AS (PM), JANE JEWELL – JJ2 (GM)	
<b>CONFLICTS OF INTEREST:</b>	DETAILS: NONE DECLARED	ACTION TAKEN: NO ACTION NEEDED

NAME	TITLE	FUNCTION/TSG GROUP
PHYLLIS AVERY -PA	PRESIDENT	GOVERNANCE
JULIE TUCKER -JT	CHAIR	STRATEGY,GOVERNANCE, FINANCE
TONI BRUNSON-TB	VICE CHAIR	STRATEGY,GOVERNANCE ,FINANCE
JO COKER -JK	FINANCE DIRECTOR	FINANCE
JAN JOHNSON-JJ1	COMPETITION DIRECTOR	COMPETITION
SARAH FEAST -SF	PERFORMANCE DIRECTOR	PERFORMANCE
JULIE ARNOLD-JA	OFFICIATING DIRECTOR	OFFICIATING
CAROLYN DAVIES-CD	DISCIPLINARY LEAD OFFICER	GOVERNANCE
CHRISTINA BERENGER-CB	COVID LEAD OFFICER	GOVERNANCE
ANNETTE ALLANSON-AA	BOARD DIRECTOR	TBC

SHELLEY AUSTIN-SA	BOARD DIRECTOR	TBC
JANE JEWELL-JJ2	BOARD DIRECTOR	TBC
<b>NON BOARD TSG GROUP MEMBERS:</b>		
CHRIS GRAINGER	COMPETITIONS OFFICER - HAMPSHIRE	COMPETITION
JO COKER	COMPETITIONS OFFICER - HAMPSHIRE	COMPETITION
KATE MILLER	COMPETITIONS OFFICER - SUSSEX	COMPETITION
JENNY POORE	OFFICIATING OFFICER - BERKSHIRE	OFFICIATING
JULIE WILKS	OFFICIATING OFFICER - SUSSEX	OFFICIATING
TRACY STUBBS	OFFICIATING OFFICER - HAMPSHIRE	OFFICIATING
SARAH CLIFFORD	OFFICIATING OFFICER - HAMPSHIRE	OFFICIATING

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ITEM	AGENDA ITEM	MAIN POINTS:	ACTIONS FROM AGENDA ITEM:	ASSIGNED TO:	DUE BY/FINISHED BY:
1	APOLOGIES	Apologies received form Jane Jewel and Amy Stewart			
3	REVIEW OF PREVIOUS MINUTES	Previous minutes approved.	1) Minor grammatical/spelling changes recorded	LF	
4	REVIEW REPORTS	Finance – JC:  Not much to report given the current climate.			

		<p>The expenses spreadsheet has been revamped to make it more user friendly.</p> <p>A revised expenses policy was produced for approval. Again, a tidy up of the wording and removal of duplications. The new expenses policy was approved by the board.</p>			
4	EN KEY MESSAGES	<p>AS: Return to play guidance continues to be updated and communicated to members. Club and league forums are running to help with further FAQs.</p> <p>Jamaica test is confirmed for January and will be played behind closed doors.</p> <p>New Performance Director – David Parsons, formally starting in January.</p> <p>Super league update is imminent in the next few weeks.</p> <p>U19 &amp; U21 NPL athletes are progressing through the elite framework. The impact being that many of those athletes cannot train with other clubs.</p> <p>We are now recruiting for maternity cover for Oxfordshire and Berkshire NDO roles. Lucy Farrell will be the South team leader during the maternity cover of the current team leader.</p>	1)		

		New cohort of courses is looking to be advertised in the new year for April - September			
5	GGA FEEDBACK	<p>We did not get enough entries, the information required to nominated people is so onerous. If the process was simplified, more nominations would be forthcoming, especially if it was an online form.</p> <p>Bring in HLM award for regional awards or any other recognition as it seemed to be well received this year.</p>	2) LF to feed back to Imo Greatbatch at EN	LF	
6	AOB	<p>1. Funding request for L2 (Netball Scotland course):</p> <p>2. Regional/national school update – this year there will be a one-off competition. Run an open entry tournament nationally. Entries will open in January and take place in February half term. It will be run as a championship and a challenge cup. Schools can only enter one team per age group to the championship but can enter multiple teams in the challenge. Group of 4-6 geographically located and play a round robin during the school week. In Easter the top team(s) in each group will go to a</p>	<p>7.They should fill out the netball south bursary request form</p> <p>8. Check that submission was from a south/EN member</p> <p>9. Check if it is a recognised EN coaching course</p>	<p>TB</p> <p>LF</p> <p>TB/AS/LF</p>	

		<p>knock out stage. It will be run by England netball.</p> <p>3. Netball South will set up a Dropbox account to share documents more easily</p> <p>4. AGM minutes required for JC</p>	10. Circulate AGM minutes	LF	
		<p><u>Next meeting Monday 1<sup>st</sup> February 2021</u></p> <p><b><u>CARRY OVER ACTIONS FROM PREVIOUS RMB MEETINGS</u></b></p>			
<b>RMB ORIGINAL DATE</b>	<b>REVISED COMPLETION DATE</b>	<b>REASONS FOR CARRY OVER:</b>	<b>ACTIONS FROM PREVIOUS AGENDA ITEM:</b>	<b>ASSIGNED TO:</b>	<b>ORIGINALLY DUE BY/FINISHED BY:</b>
05.10.20	March 2021	In progress. SC still has first signatory, the process of changing this to JC is expected to take 3 months especially in the current climate.	3. Progress dual signatory option and produce authorisation process for expenses – Functional Director to approve manually as first approval, Treasurer to authorise as 2 <sup>nd</sup> by release of funds.	JT/SC and FUNCTIONAL DIRECTORS.	31/10/2020
02.11.20		LF to run full export and share with JJ1 to disseminate useful info	6. ENgage data to underpin the KPI's and propose to Functional Directors	LF /JT	<b>02/12/2020</b>

05.10.20	March 2021	Still ongoing. JC cannot change anything until old treasurer has been removed from the current set up and JC can control of the bank account.	7. New FD to assess how funds are deposited as part of Finance Strategy. 8. New FD to propose segregation of duties to cover banking limitation on single authorisation	JC	30/11/2020
02.11.20			5. Finalise NS governance documents	TB & PA	End of December
02.11.20			10. Appoint Media & Marketing director		
02.11.20			11. Source marketing strategy from South West Region	LF	
02.11.20			12. Explore the apprenticeship opportunities with local colleges to offer volunteering opportunities	JT	
02.11.20			16. Draft wording on how to propose constitution changes	PA	31.12.20
02.11.20			17. Review if EGM required	JT, TB	01.2021
			18. Create role description for president	PA	31.12.20
			19. Prepare statement about the impact of the second lockdown on NS competitions	JJ1	03.11.20
			20. Prepare rearranged competitions timetable for	JJ1	31.12.20

			rescheduled fixtures in the new year		
			21. Progress proposal of including a youth panel within the volunteering TSG	SA	31.12.20

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