

NETBALL SOUTH REGIONAL MANAGEMENT BOARD MEETING Wednesday 16 March 2022 via ZOOM – FINAL

	Phyllis Avery (PA) – President Julie Tucker - Chair Toni Brunsdon (TB) – Vice Chair Jo Coker – Finance Director Sarah Feast (SF) – General Member Jan Johnson (JJ1) – General Member Julie Arnold (JA) – General Member Annette Allanson (AA) – General Member Danielle Lewis Collins (DLC) – General Member Heidi Rosamund (HR) – General Member Natalie Park-Griffiths (NPG) – General Member Emily Nemeth (EN1) – General Member Carolyn Davies (CD) – General Member Christina Berenger (CB) – General Member Amy Steward (AS) – EN Partnership Member	KEY: Chair (C) Vice Chair (VC) General Member (GM) Partnership Manager (PM) Regional Coordinator (RCO) President (P) Regional Management Board (RMB) Technical Support Group (TSG) Netball South (NS) England Netball (EN) Regional Chairs (RCs) County Chairs (CCs)
APOLOGIES	Jane Jewell (JJ2) – General Member	
CONFLICTS OF INTEREST	None Declared	No further action required
NAME	TITLE	FUNCTION/TS GROUP
Phyllis Avery	President	Governance
Julie Tucker	Chair	Strategy, Governance, Finance, Playing & Coaching

Toni Brunsdon	Vice Chair	Strategy, Governance, Finance
Jo Coker	Finance Director	Finance
Jan Johnson	Competitions Director	Competitions
Julie Arnold	Officiating Director	Officiating
Sarah Feast	Player and Coaching Development Director	Playing & Coaching
Jane Jewell	Player and Coaching Development Officer	Playing and Coaching
Annette Allanson	Player and Coaching Development Officer	Playing and Coaching
Carolyn Davies	Disciplinary Lead Officer	Governance
Christina Berenger	COVID Lead Officer	Governance
Natalie Park-Griffiths	Marketing and Media Director	Marketing and Media
Emily Nemeth	Player and Coaching Development Officer	Playing and Coaching
Danielle Lewis Collins	Player and Coaching Development Officer	Playing and Coaching
Heidi Rosamund	Guernsey Officer	Guernsey
NON-BOARD TSG MEMBERS		
Chris Granger	Competitions Officer – Hampshire	Competitions
Kate Miller	Competitions Officer – Sussex	Competitions
Julie Wilks	Officiating Officer – Sussex	Officiating
Tracy Stubbs	Officiating Officer – Hampshire	Officiating
Sarah Clifford	Officiating Officer - Hampshire	Officiating

Standing Agenda Format:

1 Apologies

2 Conflicts of Interest

3 Previous Minutes and Matters Arising/Actions

4 Functional Reports: Chair, Finance, Competitions, Officiating, Player & Coaching Development, Volunteering, COVID, Disciplinary, EN Update, Governance, Marketing & Media

5 AOB

6 Date of next meeting

No.	Agenda Item	Main Points	Actions	Assigned to
1	Apologies	Jane Jewell – General Member		
2	Conflicts of Interest	NONE DECLARED	No further action required	

3	Review Previous			
	Minutes			
4	Matters Arising			
Date	Completion Date	Carry over Actions from Previous Meetings		
24.11.21	ONGOING	CD forwarded the Netball Scotland document on Transgender Policy and JJ1/DLC will meet to discuss the situation they have with a Junior netballer within their County as it needs dealing with. DLC also agreed that she would contact EN to push for a specific Policy document with the help of AS. NPG asked when this should be resolved as it was pertinent to a player in Sussex. DLC reported that a meeting had been held with EN and that we are still working off the policy from the website dated 2021. So where we thought there would be an updated Policy working off of the Sport England Policy from September, that has not happened, as EN are awaiting guidance from World Netball. So working with the player concerned in Sussex, she is eligible to play until we hear otherwise from World Netball and EN adopt their guidance. We just hope it does not take too long for World Netball to provide the necessary Policy.	DLC	
24.11.21	REVIEW IN SEPTEMBER	DLC to put together a programme so that other Counties within the Region can benefit from this scheme.	DLC	
24.11.21	COMPLETED	TB to produce the document that was established on the cross references of our Governance and EN Policy Documentation and send to EN to establish if we are in a good place.	ТВ	
04.05.21	ONGOING	JC reported that ENGage had been reset as of 1 July and she had lost all her numbers. JJ1 reported that she has been requested by EN to do some testing on ENGage membership updates, involving how members create an account and buy their membership. JT reported that NS had managed to do a data extract before 1 July and these could be used for discussions. CD reported that she was waiting for a list of NS members who have been disciplined trained for her report and it was agreed that this information should be on the members' profile.	3. LF/JT/JC to meet and discuss issues regarding ENGage, including whether disciplined trained members could be added. Recent issues with ENGage have delayed this process. JC commented that it is a Membership data issue and we	JT/LF/JC

			can decide what to do after the AGM.	
27.09.21	ONGOING	The RMB had agreed that we need to appoint a new Volunteer Officer.	 4. JT/TB to pick this up and discuss further. JT reported that this had been raised at the recent Regional Chairs Meeting as part of the Adventure Strategy and matching it to the Tier 1 Governance Matrix. 	JT/TB
17.01.22	COMPLETED	CTSG members are getting 'burnt out' with increased pressure of sheer numbers of emails & queries raised by teams. May need some more admin help for the rest of the season. TB commented that mainly evolved around the Regional Schools Tournament, and members of the Board had come forward and assisted. JT/JJ1 thanked everyone who had attended and helped out.	6.CTSG admin support required (volunteering). CTSG to provide a quick description of the tasks requiring support so that additional help can be sourced either from within the RMB or externally.	
17.01.22	COMPLETED	There was some confusion around which weekend the Age Groups were competing at for the NS Invitational events in August. National Schools schedule would be prepared and sent out. Entry Tournament originally set as the same weekend as Queen's Platinum Jubilee celebrations, so the date would be revised.	7. JJ1/CTSG to confirm August dates/schedule for Schools tournament and alternative date for Entry Tournament.	
17.01.22	COMPLETED ONGOING	Partnership with NetFit (Australia) Online zoom workout session with Sarah Wall and Tayla Davies took place in January. NetFit offered a generous discount to NS members who sign up for the App. JT reported that the feedback from Sarah Wall was that although the take up had been good, only 3 were using the discount code. As she is unfamiliar with the UK postcode system, which JT has now provided to her, she will complete further analysis.	 8. NPG to share recording link on NS Facebook page 9. JT to gain insight on how many NS members have taken up the NetFit offer. 	

	ONGOING	NetFit had offered a generous discount to NS members who sign up for their App and agreed to give NS a small "commission" for any memberships purchased.	10. JT to pass on information to JC – which she believed the rebate would be about 10%
17.01.22	COMPLETED	Coach Education Workshops - Bursary from NS to support this project needs to be signed off. JC reported that this had been received.	11. Budgeting information to be shared with JC so that the Bursary from NS to support this project can be signed off
17.01.22	COMPLETED	Governance – TB/JT reviewed Sport England's Tier 1 Governance. HR contributed that detailing individual discussion with meeting is	 12. TB to send HR a governance template "wish list" to help with Tier 1 Health Check. 13. HR/JT to discuss best process
		generally perceived as good governance. Current ethos is to keep minutes simple, considering all meetings are recorded.	for minute taking around discussion and conflicts
17.01.22	COMPLETED	EN have gone through rebranding and as such changed their brand logo. See under A.O.B.	14. JT/TB to discuss the NS design with Jo Sinclair (EN Head of Commercial) and confirm how the EN and NS logos will be used.
17.01.22	COMPLETED	Level 3 Bursary – Had been received whereby the County and not supported it as application made after the course had been completed. As this was a deviation from the bursary protocol, the Board was asked to approve it.	15. JC to process L3 Bursary
17.01.22	ONGOING	Matters of Concern - Clarification that complaints, which are instances where codes of conduct have been breached, are dealt with by EN. All other conflicts (matters of concern) are dealt with by the region/county. A matters of concern document was produced by TB and circulated to the board for approval. Within the document it outlines the process for members should they wish to raise a complaint, safeguarding issue or matter of concern.	16. Any comments or changes should be communicated to TB, then LF. NPG will upload document to the Website.

17.01.22	ONGOING	Website – NPG is on EN Website Working Group, but is currently working on ensuring our website is currently up to date.	 17. Functional Heads to review their Sections on NS Website and inform NPG of any changes. Deadline date has now been set as 4 April 2022.
	Chair - JT	 Key points: Regional Chairs meeting took place to discuss the progress and requirements of Regions with regard to the implementation of the new EN Adventure Strategy; there is still confusion over the roles of the Regions in relation to this Strategy. More updates to follow. TB has looked at what we do at the moment and more input is needed from the Board, although we do look in good shape in certain areas on how progressive we are as a Region. Slides were circulated relating to the topics discussed on the day. We have areas to work on with our Counties, especially the Tier 1 Compliance. There are 8 Mandatory areas that we have to meet and this will be discussed with Counties at the next meeting with them. The Logo compliance was raised. See A.O.B. The One Awards which replaces the Goalden Globe Awards, we need to discuss any further categories and what our process will be. See A.O.B. CD commented that she had tried to nominate someone, and we are the only Region that has not given a deadline date for applications. JT was aware and this would be confirmed when we have a date for our celebration. Janet Wrighton has been tasked with managing the Legends Award which will devise of 100 volunteers. Those shortlisted will be asked to give an oral account of their netball history before the winner is announced and it would be good for NS to nominate some legends within the Region. 	IAL

Finance – JC	Update of accounts shared on Google drive. JC reported that we were in deficit due to Engage membership and we don't have an income from. Bursaries now include the Sussex payment. Another Bursary that had been rejected initially has been approved. It has been good to see a lot of Bursaries being applied for any approved for payment.	
	Work will now take place on the Budgets for 2022/23 season, with more accurate figures then the draft ones we have worked with this season. JT commented on how professional the accounts now looked. JA asked if each Function would be given an idea on what they had spent this season, so as to give assistance to what their budget would be for next season. JC replied that information is given in the report of the proportional budget in the month the report is provided and also an actual expenditure during the course of the season. PA asked if the Board had considered an increase to the Official expenses considering the rise in the cost of petrol. TB replied that the mileage allowance is set by the Inland Revenue and out of our control. If we were to increase it we would have to pay the taxation on it.	IAL
Competitions – JJ1	 Key points: Regional Leagues nearly completed. Still a number of rearranged games (60) to be played due to Covid cases & NPL fixture clashes. Covid guidelines updated to clarify criteria required for postponements. CTSG members are getting "burnt out" with increased pressure of emails and queries. We have co-opted Annette Allanson to help with checking of result sheets. 	

Officiating - JA	 4. Intent to Enter form sent to Clubs for Junior Entry Tournament, now moved to 11/12 June at Kingsmead, High Wycombe. Some CTSG members will not be available and support from the Board will be required. 5. Entry forms issued for U19/Div 3 Play Offs at Wellington College, on 8 May. Participants cannot be confirmed until Premier League Play Offs have been completed due to eligibility restrictions. 6. Competitions Chairs meeting to be held in Nottingham in April where it is hoped EN will provide an updated framework for the regulations to be used by regions which are currently proving to be "not fit for purpose". 7. CTSG, Vice Chair & Resolutions Officer will meet in April to review League Rules and processes. JA asked how the Schools had finished at the recent National Schools Finals. U14 St Helens & St Kats had finished 2nd, U16 Wellington had finished 4th and this was following the devastating events of one of the players' grandfather collapsing and passing away before the tournament had even started. SF reported that the girls were amazing and courageous and had continued to play, even though EN had given them the option to withdraw. She has subsequently written to lan Holloway at EN asking if the Roses would consider doing something for them and JC proposed that NS should do something as well, which the Board agreed. JT congratulated Eagles and MK Dons (1st and 2nd) in their Tri- Regional EN U17s competition and wished Eagles success in the Finals, to be held later in the season. 	1. NS will send something to the girls at Wellington following the tragedy that occurred at National Schools. SF to provide JC with contact details	JC SF
	 Umpire allocations to Open Division matches have continued without too many headaches. 		

	 Regional School allocations went well, with only one withdrawal before the day. Becci Dick, Rebecca Moher, Emma Izon, Emma Walker and Michelle Birtwistle were appointed to the National finals, with Emma Izon being awarded the U19 ½ place play-off. Emma Izon recently attained her A Award umpire level, so congratulations to hear and also to Beth Warren and Sue Lyons who have attained their B Awards. Technical Officials are currently working with Surrey Storm and London Pulse on NPL and VNSL matches. The following TOs have been appointed to the Commonwealth Games in Birmingham: Julie Arnold, Jan Johnson, Toni Brunsdon, Jo Coker, Tracy Stubbs, Mary Stanley, Kim Simmons, Rachel Tanner and Sarah Jackson. The South should be proud that of the 23 Officials appointed we have 9 representations. The issue with the Court at the Garrison in Aldershot has not been resolved as yet, and the latest news I have is that it will not be completed until sometime in the summer. NPG asked what qualification umpires had to be in order to officiate in NS Regionals. JA replied that with the Juniors and Seniors they had to be at least a C Award. With regard to Open, we look to appoint our A Awards to Division 1/J and our B Awards to Division 1, 2 and 3. Newly appointed umpires to the Open Regional would first be appointed to only Division 3/J19s and then progressing to their B Award would be appointed to Division 1/J 2 ind 3. Newly appointed to Division 1/J 2 ind 3. Newly appointed unpires to the Open Regional would first be appointed to Division 3/J19s. Obviously, a lot of appointments are based on availability for the fixtures and location. Where Junior Leagues are concerned, Teams source their own umpires. CD tried to ask a question about umpires coming into the Region, but it was unclear what she was trying to ask. 	CD/JA
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		 CD/JA to discuss umpires coming into Regional League umpiring
Player & Coaching – SF	 England Netball Performance Pathway update Over the last 9 months EN has been consulting with Franchise/Regional/County representatives about player pathway (including regional and county chairs, county performance leads and franchise performance leads) which led to the creation of a Pathway Review Working Group. Those consultations had three fundamental objectives: - To review the current player pathway structure/system Engage with stakeholders to ensure they are heard and fully represented Identify gaps and opportunities that could create greater success for talented athletes across the player pathway. The outcome of this consultation process was presented to the stakeholders detailed above via Zoom on 3rd March 2022. The presentation slides are available in a separate document (<i>Player Pathway Review Thursday 3rd March</i>) which are hopefully self-explanatory. During the meeting a request was made that England Netball produces a schematic to be included in the Performance Section of the website to clearly show the structure of the Performance Pathway so that players, parents and coaches etc. can fully understand which academies are within the pathway and which sit outside i.e. commercial enterprises. It is hoped that as a result of this review there will be less confusion when the franchises are selecting for their programmes in 2022/23. 	IAL

Coaching Resources	
As part of the England Netball Pathway review they have	
committed to updating resources but it is unclear when these will	
be released.	
Coach Development Programme (Danielle and Emily)	
Apprentice Coach Programme	
We have now delivered 5 of the 6 Apprentice Coach Program	
workshops. All 41 participants are still enrolled and making	
fantastic progress. To date we have accumulated over 500	
volunteer coaching hours from the cohort of coaches between the	
start of the course and end of January. All being delivered back in	
junior club and some school environments. Coaches have	
completed the first two units of the course:	
1. Building Leadership & Coaching Skills	
2. Plan, lead & evaluate coaching sessions	
And will be completing their next unit in the final workshop on the	
3 rd April	
5 April	
1. Assist in planning and leading a junior netball event	
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This final unit will involve the cohort of coaches delivering four junior	
events under the banner of the "Sussex Summer Series" which will	
deliver more playing opportunities for the growing number of young	
people wanting to play in the county.	
We have had brilliant feedback from both the coaches and their clubs	
with hub clubs and mentors citing a marked improvement in	
confidence, knowledge and ability to lead parts of sessions. We have	
also received some fantastic qualitative feedback from the	
participants who are engaged, enthusiastic and feeling like they are	

learning a lot. In addition to the workshop content, I have managed to negotiate a 50 coach subscription at a heavily reduced price per coach with The Netball Coach.com for every participant for 12 months as part of the programme. This has been funded through the existing budget as I have been able to save some money in areas through tight budgeting and offset against tutors who were unable to make the session. This has been very well received and provides the much needed content ideas which they are all very keen on to help with their understanding and knowledge of the game.

The next financial report will be completed at the end of March with a final expenditure, evaluation and feedback report to be submitted at the end of July on completion of the course, submission of portfolios and delivery of the Sussex Summer Series.

Coach Education Workshops

We sadly had to cancel our January and February workshops due to the ongoing covid situation and a clash with the opening weekend of the Superleague. However, we were able to deliver the Talent ID workshop on Sunday 13th March as part of the ACP and invited a few additional coaches along to join the workshop. This workshop had a focus on 'Talent ID in Young Netballers' and was hosted by Emily Nemeth and Tamsin Greenway. We had some fantastic feedback and there have been a lot of requests from coaches who were unable to attend for more of this type of content. We had one coach travel from Dorset to attend the workshop and felt it was a "bargain" for such good content.

"I just wanted to email to say <u>thank you very much</u> for such a brilliant session this morning!

The combination of Emily & Tamsin worked really well, both of them have a lovely inclusive open style & their passion for netball literally oozes from them Taking everything back to fundamentals was so obvious & yet so invisible & I really do feel like I learnt loads. The girls were fab too – you can see how much they enjoyed being part of the session "	
"Thank you for a really interesting workshop. Lots of things to think about! Error! Filename not specified. xx"	
"Thank you for a great session Error! Filename not specified."	
I am collecting feedback from coaches who have attended our various workshops this season to look at how we can build a more accessible programme next season and hit a few more coaches. Project 500	14
I am encouraging our cohort of ACPs to sign up to the Active Sussex Project 500 network to aid their CPD and expand their networks. As one of the three ambassadors, I am working with the two other ambassadors from table tennis and football to look at how we can offer more coach development, training, mentoring and support to female coaches across the county. The ambassadors hosted our first workshop on Monday 28 th February which focused on mental health and wellbeing for coaches and featured a workshop on Sketchnoting by Liz Burkinshaw. We will continue to expand these networks and investigate further opportunities for the netball coaching community to benefit from this resource.	2. EN
JT asked that if Franchises say within territory for who is feeding up from County, if an athlete can trial for any County, would that not	atl dif

2. EN1 to clarify whether an athlete can trial for EN1 differing Counties

Volunteering Volunteering director function still vacant COVID Updates - CB CB reported that the latest guidance was updated and is issued on the Website. EN guidance is in line with Government guidance. The only thing EN has stated is that if you have Covid, you should not attend netball. Disciplinary - CD CD reported that since submitting her original report she had received 3 further issues, of which 2 would be directed to EN, and the 3 rd registered and would remain on file. Other issues had been deflected and were not considered matters of concern. CD also reported that she was extremely disappointed that she was still awaiting a response from Liam Wordsworth at EN (Competitions		
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Lead) with regards to Competition Regulations. CD would like the Board to enhance the number of volunteers who can take on not only appeals but other matters and so that we should have to go outside of the Region to find volunteers. It is clear that EN does not have a general depository. There is no recognition of those that have been disciplinary trained. JT asked AS to investigate whether Engage could be amended to reflect volunteers who are disciplinary trained and JT would raise it at		AS/JT

	the next Regional Chairs meeting as there appears to be a mismatch with the Disciplinary Regulations on the Competitions side v the standard Governance Disciplinary Policy.	volunteers who are Disciplinary trained 5. JT to raise through RCs meeting.	
EN Updates – AS	AS report is available on request. The report, at this stage in the season was a wrap of events in the 2021/22 season, rather than just a quarterly review. DLC asked about where Junior development sat within the new Strategy. AS replied that the 2021/22 season was focussed on re- engage existing participants, so Back to Netball, Walking Netball and Netball Now, Junior Clubs and Leagues, but not on a development process. Moving forward B's netball is on the list for Year 1 of the new Strategy. Also EN have appointed a National Clubs & Leagues Manager (Kat Cruishank) who will look at the infrastructure of Clubs and how they can expand. SF asked if there is any update on the CAPs accreditation. AS replied that there is a statement regarding CAPs but nothing further to report apart from it still being under review. Therefore, Competitions will have to be flexible on their criteria, as CAPs does not exist anymore in its current format. SF reported that in Berkshire they had produced a Checklist of criteria that at least covered Clubs from a Safeguarding point of view.	 CTSG to be flexible with the CAPs criteria, as it currently does not exist anymore in its current format. SF/JT to look at this document to see if it can be adopted until the new CAPs format is established 	JJ1/CTSG SF/JT
Marketing & Media – NPG	NPG had been on a focus group working on a cross-regional website proposal for EN. Requirements were compiled and a marketing brief sent, and information collated. A further meeting is scheduled, and it is hoped EN will have some answers.		

Adventure	In the meantime NPG is getting to grips with the existing website and just needs functional leads to let her know what they want in relation to their area by 4 April 2022. ANY OTHER BUSINESS Image: Comparison of the state of the s	
Plan	The plan will then be submitted whether responses have been received or not. JT commented that one of the tabs related to the role of Counties and how we work with them.responses.	
Skills Matr	JT reported that the Skills Matrix as one of the 8 areas that EN wants all Regions and Counties to achieve Tier 1 Governance. There will be timelines and priorities to work with counties on to achieve this. We currently have a Schedule of Terms of Office (i.e. people, how long they have served for and what the rotation is) and good Job Descriptions and with sets of competencies. We want to provide a simple Tool Kit for Skills on Tier 1. EN are using us and South West as guinea pigs. Once EN have looked at it, it will be circulated to Board Members for completion as to where we actually are with it. TB then commented that she had worked on a document relating to other matters of Tier 1 and where she believed the Region stood. JT said the challenge may come from where Counties stand in relation to it.	
The ONE A	JT reported that EN have rebadged the Goalden Globe Awards to the ONE Awards. Nomination awards are the standard ones. There will be a National Awards celebration later in the year but the date is yet to be confirmed. Therefore our Regional nominations cut off date has to be determined as well as any additional awards we wish to consider. A Selection Panel needs to be formulated and an event date set to celebrate the awards. JT would like to nominate 2 additional Regional Awards: Long Service 10 Year Award with defined criteria – The Board approved this Award	Ą

	The Phyllis Avery Award – The Board approved this and PA would determine the criteria for this Award. JT outlined a proposal for a Regional event – Saturday 18 June 2022. We need to host it around this time as the National Panel would be sitting in August. An idea raised would need an outdoor venue that could accommodate a colour run and picnic, preceded by the awards presentation This would allow for a number of attendees of all age groups, who might like to get involved or just be in attendance. Any ideas would be appreciated, but we need to set up a Steering Group to get the wheels in motion as soon as we can. NPG and HR were happy to help and would work with LF. JT/TB would agree the Nomination Closing date and add the additional awards to the existing awards and get the information out to all areas of the Region.	 9. PA to determine the criteria for the Phyllis Avery Award by 23.03.22 10. JT/TB to confirm closing date of nominations for the ONE Awards and the Additional Awards 	JT/TB
Netball South Logo	The Board agreed to adopt the new EN logo but with Netball South to the right of it. We would like to adopt the EN Logo with our orange pantone colour background as our social media logo.	11. JT would inform Jo Sinclair (EN Head of Commercial) of our decision	JT
Competitions Matter of Concern	JT handed over the position of Chair to HR for the discussion on the matter of concern relating to the CNC/Magic Netball Clubs issue. The following Board Members declared a Conflict of Interest: NPG as her daughter plays for Magic JC and CB who were members of the Competitions Group when the original complaint came in. The matter was discussed at great length and it was agreed that the Board would review all the documentation and review EN's recommendations. It would then implement any actions that the Board agreed on.	12. The RMB to review all documentation relating to the issue and agree any actions deemed necessary	All Regional Board Members

Date of Next	TBC	
Meeting		

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