

## Netball South

### Minutes and Actions

<b>Attendees:</b>	Carol Williams (CW) – Acting Chair Chris Grainger (CG) Jan Johnson (JJ) Phyllis Avery (PA) Sarah Feast (SF) Charlotte Malyon, EN Support Kelly Hartney (KH)		
<b>Apologies:</b>	Stephen Ford		
<b>Date:</b>	Tuesday 11 July 2017		
<b>Venue:</b>	The Holiday Inn, Farnborough		
<b>Subject:</b>	RMB Meeting		
<b>Distribution:</b>	Attendees		
Item	Description/Action	To be actioned by	Target date
1	<p><b>Minutes &amp; Actions of Previous Meeting</b></p> <p>Due to the lateness of the meeting starting and the restriction on the time available this was not completed and will be carried forward to the next meeting</p>	All	Sept 17
2	<p><b>AGM Preparation</b></p> <p>The process of holding the AGM was discussed and a number of actions where required.</p> <p>A note needs to be uploaded on the website to invite members to contribute any special items 28 days in advance of 5 September to the Regional Office. Every special item needs to be proposed and seconded by an affiliated member.</p> <p>If anything is received a conference call will be held to discuss and agree if it is to appear on the agenda.</p> <p>Agenda and all motions need to be published on website and circulated to County Chairs at least 21 days in advance of the AGM.</p> <p><b>Annual Report</b></p> <p>A draft has been prepared and is almost ready. A number of outstanding items to be chased.</p> <p><b>Outstanding:-</b></p> <p>Performance report North Bucks report Sussex report Chair's report Regional report Accounts</p>	<p>JJ</p> <p>CW</p> <p>JJ</p> <p>PA CW CW CW CM KH</p>	<p>Publish asap deadline 8 August</p> <p>15 August</p> <p>14 July</p>

	<p><b>Draft Agenda</b>  <b>Chair of the AGM needs to be elected by a member of the Board.</b></p> <ol style="list-style-type: none"> <li>1. Welcome</li> <li>2. Apologies for absence</li> <li>3. Minutes of the last AGM</li> <li>4. Appointment of Tellers</li> <li>5. Annual Report</li> <li>6. Accounts</li> <li>7. Adoption of the Constitution</li> <li>8. Elections</li> </ol> <p>Kelly (as an elected member of the RMB) will take on the role of Chair when the election of Chair is under discussion at the AGM.</p> <p>Awards also to be presented by someone to be announced.  Jan to purchase.</p> <p><b>Proposed Amendments to Constitution</b></p> <p>CW made it clear that a root and branch governance review was required but this could not be achieved within the timescales for the forthcoming AGM.</p> <p>CW to send the reworded constitution to CM for inclusion in the Agenda and papers (changes highlighted in yellow).</p> <p><b>Applications</b></p> <p>7 nomination forms have been received. All to be put forward for election (unopposed) at the AGM.</p>	<p>KH</p> <p>JJ</p> <p>CW</p> <p>CM</p>	<p>4 Sept</p> <p>4 Sept</p> <p>15 July</p>
3	<p><b>Accounts</b></p> <p>Kelly circulated the audited accounts for year ending April 2017.  KW to send an electronic copy to CM.</p> <p>Small loss of £725 mainly due to the reduction in EN funding for performance leagues. Other reductions in income have contributed to this loss.</p> <p>The annual accounts and explanatory wording to be included in the Annual Report.</p>	<p>KW</p> <p>CM</p>	<p>15 Aug</p>
4	<p><b>Regulations updates and feedback from Clubs</b>  Previously circulated and commented upon.</p>		



8	<p><b>AOB</b></p> <p><b>Golden Globes</b></p> <p>Phillipa Hicks has emailed Christine to say that the South's Golden Globe awards have been delivered – CM to ask her if they can be sent to CW.</p> <p><b>Bursary Application</b></p> <p>S Boxall has submitted a bursary for support to do a B award umpire qualification. Agreed to pay 50% of the umpire course fees (£25). KH to notify her.</p>	CM	
9	<p><b>Date of next and subsequent meetings</b></p> <p>To be agreed with the new board following the AGM. Consideration to venue and time needs to be considered. To be set for the following year.</p>	KH	

Date: .....

Approved and signed: .....

(Chair)

Action	Who	Date	Complete Y/N
Numerous actions to be completed for the AGM papers by all members and EN staff	All	15 August	
SOST – format for the days to be confirmed by the CTSG.	JJ	11 July	
Performance – further meetings to be arranged with Franchises to include a number of board members	PA	ASAP	
Bursary award to S Boxall	KH	ASAP	